



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

January 19, 2012

MERCIDEES MCTEER, TREASURER
FRIENDS OF HEATHER MCTEER
817 S WASHINGTON AVE
GREENVILLE, MS 38701

Response Due Date
02/23/2012

IDENTIFICATION NUMBER: C00495119

REFERENCE: OCTOBER QUARTERLY REPORT (07/01/2011 - 09/30/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 7 item(s):

1. The totals listed on Line(s) 6(a), 6(c), 7(a), 7(c), 11(a)(iii), 11(c), 11(d), 11(e), 13(a), 13(c), 16, 17, 21 and 22, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for this report and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the election cycle-to-date totals (11/3/10 through 11/6/12). (2 U.S.C. § 434(b) and 11 CFR § 104.3)
2. Schedule A of your report discloses in-kind contributions to your committee. Please be advised that the value of in-kind contributions must be added to the receipts and disbursements total in order to avoid either inflating or deflating the cash on hand amount, and itemized on the appropriate Schedules A and B. (11 CFR § 104.13(a)) Please amend your report by itemizing the in-kind contributions on Schedule B.
3. On Schedule B supporting Line 17 of your report, you have itemized disbursements to "Heather McTeer for Congress." Please amend your report to clarify the payee information for those disbursements. (11 CFR § 104.3(b)(4))
4. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 17 of